

Services Committee - Library Budget 2025-26

Saltash Town Council

For the 8 Months ended 30 November 2025

Account	Prior YTD 2024/25	Budget Including Virements 2025/26	Actual YTD 2025/26	Budget Available 2025/26
Library Operating Income				
4517 LI Library - Replacement Membership Cards	13	50	23	27
4518 LI Library - Photocopying Fees	941	600	664	(64)
4524 LI Library Book Sales	131	300	135	165
4526 LI Library Activity Income	0	180	0	180
Total Library Operating Income	1,085	1,130	822	308
Library Operating Expenditure				
6900 LI Rates - Library	13,099	13,492	13,099	393
6901 LI Water Rates - Library	327	403	219	184
6902 LI Gas - Library	3,196	6,216	380	5,836
6903 LI Electricity - Library	3,414	4,946	1,227	3,719
6904 LI Fire, Security Alarm & CCTV - Library	788	1,143	1,243	(100)
6908 LI Cleaning Materials & Equipment - Library	739	983	665	318
6909 LI Boiler Service & Maintenance - Library	292	905	794	111
6910 LI General Repairs & Maintenance - Library	2,326	2,510	1,606	904
6911 LI TV License & PRS - Library	291	474	42	432
6913 LI Refreshment Costs - Library	49	315	46	269
6914 LI Equipment - Library	734	830	371	459
6921 LI IT & Office Costs - Library	1,558	1,827	824	1,003
6922 LI Library Activities	2,465	3,000	2,329	671
6975 LI Home Library Service	20	550	0	550
6923 LI PWLB Loan Repayment & Interest	23,993	23,509	23,509	0
6680 ST LI Staff Clothing (Library)	0	250	0	250
6681 ST LI Staff Travelling Expenses (Library)	53	250	39	211
Total Operating Expenditure	53,343	61,603	46,392	15,211
Total Library Operating Surplus/ Deficit				
	(52,258)	(60,473)	(45,571)	(14,902)
Library EMF Expenditure				
6918 LI EMF Legal & Professional Fees (Private Contractors	600	13,105	0	13,105
6971 LI EMF Saltash Library Property Refurbishment	64,455	155,909	20,226	135,683
6972 LI EMF Library Equipment & Furniture	3,050	5,575	0	5,575
6974 LI EMF Library Funding	0	1,430	0	1,430
6976 LI EMF Library General Maintenance	0	5,100	300	4,800
Total Library EMF Expenditure	68,104	181,119	20,526	160,593
Total Library Expenditure (Operational & EMF)				
	121,447	242,722	66,919	175,803
Total Library Budget Surplus/ (Deficit)				
	(120,362)	(241,592)	(66,097)	(175,495)

**To/From Reserves & Budget Virements**

- 1. New code created to separate Internal Refurbishment costs (6971 LI EMF Saltash Library Property Refurbishment) from Property & Maintenance General Maintenance costs (6976 LI EMF Library General Maintenance).
- 2. 6974 LI EMF Library Funding includes Income Received from Seed Bed Funding - £500
- 3. 6904 LI Fire, Security Alarm & CCTV - Library overspent by £100 due to including annual costs of £275 relating to 2026/27. These costs will be adjusted at Year End

**Key**

- Spending is on target as predicted at this point in the financial year
- Spending is higher than anticipated and needs to be monitored closely
- Budget is overspent - requires investigation and recommend virement